



Housing Application Form

(13-05-09 version)

Please fill out, print and sign the Housing Form and Housing Agreement and return them to the International Office according to the instructions given in the application process. Be aware that the Housing Application Form is not valid if the Housing Agreement is missing.

PLEASE USE CAPITAL LETTERS

First name(s) Gender: M F

Family name Date of birth (dd.mm.yy) Nationality

Permanent address: street and number Postal code

Town/City Country

Phone Mobile phone E-mail

Name of home university (full official name) ERASMUS Coordinator's name

Period:

Fall 20____ Spring 20____ Approximate date of arrival: _____
dd/mm/yy

My study/work will be in the School of:

- Business Engineering Law
 Computer Science Health and Education REYST program

Date Place Signature



HOUSING AGREEMENT

You are under no obligation to use the service RU offers to find accommodation in Reykjavík. If you decide to look for your own accommodation you must understand that you do it on your own responsibilities.

HOUSING AGREEMENT

This agreement is entered into between _____
(hereinafter referred to as the TENANT) and Reykjavik University (hereinafter referred to as RU).

PURPOSE

The present agreement encompasses the general tenancy conditions when requesting RU's accommodation help. For this purpose RU has made agreements with different guesthouses where the TENANT can stay.

In addition to this agreement the TENANT will have to abide to the tenancy conditions given by the guesthouses in particular and accept to sign a tenancy agreement with the guesthouse if the TENANT is asked to do so.

DURATION OF TENANCY PERIOD

The duration of the tenancy period is for a minimum of four months for the Fall semester and four months for the Spring semester. The TENANT understands and agrees that the Housing Agreement can only be concluded for the mentioned period and therefore a shortening of the tenancy agreement is not possible. On the other hand, an extension of the tenancy agreement will depend on the availability of vacant rooms.

ALLOCATION OF ROOMS AND PRICES

Rooms will be allocated only after the reception of the signed Housing Application Form and the Housing Agreement. The submission of the Housing Application Form will not be valid if the Housing Agreement is missing.

The allocation of the rooms will be made under the principle "first come – first served".

Once the TENANT has been allocated a room the contact information of the guesthouse will be sent to the TENANT and the contact information of the TENANT will be sent to the guesthouse. From this point the TENANT will be responsible of securing the room by sending a booking confirmation to the guesthouse. If the TENANT fails to confirm the room in a reasonable time the guesthouse has the right to withdrawn the reservation and to offer the room for rent.

The prices of the rooms depend on the guesthouses, but according to the current rental market, the price range is between 40.000 ISK and 65.000 ISK per room and per month.

There are single rooms for one person and double rooms for one or two people. Some rooms include private bathroom and some share it. All the rooms share kitchen and living room.

Prices are charged according to the following:

- Fall semester: from the first night of stay until the last day of the final month. For example, a TENANT arrives the 15th of August and leaves the 15th of December. In this case, the TENANT will pay from the 15th of August until the 31st of December.
- Spring semester: from the first day of the first month of stay until the last day of the final month. For example, a TENANT arrives the 5th of January and leaves the 25th of April. In this case, the TENANT will pay from the 1st of January until the 30th of April.

The prices are charged according to the previous conditions due to the agreements RU has set up with the guesthouses. Outside these agreements prices are charged per day making the rent very expensive and therefore unaffordable for long stays.

TENANCY CONDITIONS

Payment: monthly payments have to be made directly to the guesthouse and no later than the 5th of each month. The most common and accepted payment methods are cash and debit cards. Wire transfers and credit cards are an option but they have to be arranged with each guesthouse.

Security deposit: in addition to the monthly payment the TENANT will have to pay a onetime security deposit (a one month rent payment). The security deposit is intended to ensure correct compliances with the lease and it will be paid with the first rent payment at the beginning of the tenancy period. It will be refunded at the end of the stay.

Third parties: without the prior consent of RU, the TENANT shall not transfer, lend, sublet, or by any other means provide the entire room or a part of it to a third party.

Damages: the TENANT should abide by the obligations of good faith in the use of the room, furniture and objects. Other than natural disasters and normal wear and tear, the TENANT will be held liable against damages to the room, furniture and objects intentionally or accidentally caused by the TENANT.



Cleaning: upon the termination or the expiry of the tenancy period the TENANT must clean the room to its original state before handing it over to the Landlord or assigned person for such task. Any objects left over in the room will be regarded as garbage and will be disposed of without exception. The TENANT shall not request for any compensation and should compensate the guesthouse a cleaning fee of 30€ EUROS.

The walls of the rooms have to be recovered to their original state. In the case the walls could not be returned to the original state the TENANT will be liable for the necessary costs needed to perform such job.

Departure date: the Tenant has to inform the landlord of the guesthouse the approximate date of departure at least one month in advance prior to the departure date.

SIGNATURE

I accept that the International Affairs Office of Reykjavik University cannot promise to fulfil my specific request.

I understand that any cancellation made later than 1 month prior to my expected arrival will result in my having to pay a cancellation fee of 150 EUROS.

I accept that if I rent a room from a private landlord in a guesthouse, a tenancy agreement will be drawn up between the landlord and me. The International Affairs Office of RU cannot be made responsible for any problems or irregularities that may occur between the landlord and the TENANT.

By filling out, signing and submitting the Housing Application Form and the Housing Agreement I fully understand and agree to the terms and conditions described in the mentioned documents.

Date *Place* *TENANT's Signature*